



Northborough Primary School Prospectus 2021/22



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Our School

Northborough School is a friendly, one form entry primary school serving the villages of Northborough, Maxey and Deeping Gate, as well as attracting many children from the surrounding areas. We are one of five schools that form the Soke Education Trust (Conversion to Academy Status granted 01/09/19)



We believe in enabling children to develop a deep sense of curiosity and a real thirst for learning. This combined with self-confidence and resilience, will equip them to take full advantage of the many experiences that are on offer. Our curriculum is exciting and well supported through our lovely orchard area, outdoor classroom, visits programme and enhancement activities. Our children enjoy their learning and are well prepared for each step of their development and education. We are proud of the high standards achieved by many of our pupils, and most of all, our welcoming and friendly atmosphere.

Throughout this prospectus we have printed some of the letters and work which show what our pupils (and previous pupils) think about the school, but we'd really like you to visit so you can experience what makes Northborough a very special place of learning.

Please phone the school office 01733 252204 or email office@northborough.peterborough.sch.uk to arrange an appointment.

Our Vision: A rich learning environment

Our Values: Our values are hinged around the mnemonic PRIDE

We **persevere** in doing our very best.

We have positive **relationships** built on respect.

We show our **integrity** by being respectful, honest and fair.

We aspire to **dream**, learn, become and do.

We **embrace** all challenges and opportunities.

Our Mission: We are a welcoming safe and inclusive school offering a broad educational experience inspiring children to achieve their best.



Our Aims



Everyone at Northborough makes the most of their abilities and talents, whilst acting with courtesy and consideration to others at all times. Northborough School helps children become:

- Independent, responsible, respectful, self-disciplined and confident
- Confident in using language, mathematical ideas, scientific processes and information technology
- Enthusiastic about their own learning
- Curious about the world they live in
- Purposeful about the tasks they undertake
- Aware of the environment and our use of natural resources
- Respectful about other opinions, cultures and religions
- Conscious of the benefits of a healthy life-style

We do this by providing:

- a safe and stimulating environment
- regular feedback so that both the child and their efforts are valued stretching goals with constant support
- a variety of residential experiences
- innovative teaching, making full use of the considerable resources within the school

Experience shows us that the best results come when the child, the school and the parents are working together, sharing successes and concerns, understanding what challenge, as well as support, is in place.

The Staff at Northborough School

Headteacher	Mr S Mallott
Deputy Headteacher	Mrs A Jackson
Special Needs Coordinator (SENCO)	Mrs A Jackson
Teachers	Mrs J Pell Mr C Carr Mr A Henderson Mrs A Jackson Mrs K Young Miss N Parsonage Miss J Rockliffe Mrs K Holland Mrs J Gerrard



Teaching Assistants and
Midday Supervisors

Mrs L Turner
Mrs R Heavens
Mrs H Warren
Mrs J Gerrard
Mrs S Whitaker
Mrs C Belson
Mrs N Rowcliffe
Miss A Jenkinson
Mrs C Parnell
Mrs J Bull
Mrs L Brightwell
Mrs C Rainer
Mr J Taylor

School Business Manager

Mrs B Smith

School Administrator

Mrs K Garford

School Cooks

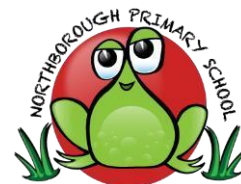
Mr M Amps-
Woodward

Mrs N Graham

Caretaker

Mr J Taylor

Information about our School



School Opening Times

School Day

9.05am – 3.30pm

Currently there are staggered 15-minute break times EYFS / KS1 from 10.30am – 10:45am and KS2 from 10:45 – 11:00am. Lunchtimes are staggered 1 hour slots from 11:50 till 13:30. Children are collected from their class' external door at 3.30pm each day, the gates will be unlocked at 8.45am and 3.20pm.

Admissions

Children who will be five years old between September 1st this year, and August 31st next year can be admitted to the Foundation Class in September this year. To apply to Northborough you should contact Peterborough Admissions on 01733 864007

We hold tours for parents and children prior to their starting school in September. We also adopt a staggered start and 1:1 meeting with the class teacher at the beginning of the term, in order that they can get used to the new experiences with half the normal class size.

Safeguarding

No child should suffer harm, either at home or at school. Everyone who works in our school has a responsibility to make sure that all our young people are safe.

Our school is committed to ensuring the welfare and safety of all children in school. Northborough Primary School will therefore be alert to signs of abuse and neglect and will follow the Local Safeguarding Children Board (LSCB) procedures to ensure that children receive appropriate and effective support and protection.

Parents and carers should know that the law requires all school staff to pass on information which gives rise to a concern about a child's welfare, including risk from neglect, physical and emotional or sexual abuse. The staff will seek, in general to discuss any concerns with the parent/ carer, and where possible inform them if the referral to Social Care. However, it is important to note that this will only be done where we seek such discussion will not place the child at increased risk of significant harm.

Any child protection concerns please email emergency@northborough.peterborough.sch.uk or contact the school on 01733 252204 asking for either:

Mr Mallott Headteacher and Designated safeguarding lead,

Mrs Jackson Deputy Headteacher (SENDCo) and deputy designated safeguarding lead.

Safeguarding Governor is Heidi Latronico-Ferris and can be contacted via h.latronico-ferris@northborough.peterborough.sch.uk

Chair of Governors is Sean Rowcliffe and can be contacted via s.rowcliffe@northborough.peterborough.sch.uk

Meals

School Meals are prepared and cooked on the premises, using fresh ingredients and offering a wide choice including a vegetarian option. School dinner money should be topped up on ParentPay (ParentPay account activation details will be provided when your child starts school) and the account should remain in credit. When your child has a school lunch, £2.20 will be deducted from your child's credit. Children in in Foundation, Year 1 and 2 are currently entitled to government funded *Universal Infant Free School Meals*.



Packed lunches may be eaten in the dining hall, but we ask that the lunch should be healthy, in one secure container with your child's name on it and that any drink has a secure lid (please no glass bottles, cans or fizzy drinks). Drinking water is freely available in the school. Please also consider that during warm weather an ice pack is desirable.

Snacks

Children are encouraged to bring clearly named water bottles into school and a snack of fruit or vegetables for break time (not fruit bars or chocolate coated raisins please).

Your child will get a healthy snack every day throughout Foundation, Year 1 and Year 2 free of charge. Every child will also be offered a carton of milk every day while they are 4 years old **as long as parents/carers register with Cool Milk** www.coolmilk.com

As soon as they turn five, this milk will need to be paid for if you want them to continue to receive it.

Uniform

We value our school uniform and believe that it engenders a sense of belonging to our school community. Parents are very supportive of this and our children wear it with pride.

School uniform

- White polo shirts* or shirt
- Red sweatshirt* or cardigan*
- Charcoal grey trousers, shorts, and skirt or pinafore (not black)
- Red gingham summer dress
- Charcoal grey or red tights (not black).
- Red, grey or white socks for girls
- Grey or black socks for boys
- Smart black school shoes with a good tread for safe outdoor play
- Northborough branded school coat*/warm coat
- Drawstring PE bag*
- Book bag*
- Sunhats/ caps*

PE Uniform

- Navy Northborough School sports t-shirt (supplied to new to Foundation courtesy of our PTFA) or plain navy t-shirt/ black shorts, jogging bottoms, leggings, skorts. Base layers for the winter months is also advised
- Trainers with good tread
- (we endeavour to be outside for PE as much as possible)

A clearly labelled water bottle is essential.

* Items marked with an astrix sport the school logo (Norbert the frog) and are available from our school uniform shop at Shotbowl in Market Deeping. 01778 348788.
https://www.shotbowl.com/Northborough_Primary_School

For safety reasons, jewellery should not be worn, except for small studs in pierced ears.

During PE, swimming and games lessons, all earrings need to be either removed, preferably in the morning before school, or covered with tape (parent to provide) to avoid

injury. Staff are not able to remove earrings, so please ensure your child is able to do this independently if wearing them to school. Nail varnish is not permitted.

We have extensive and impressive school grounds and aim to have the children working outdoors on a regular basis. Therefore we ask that you provide your child with suitable outdoor clothing for the cooler months and a sunhat for the warmer seasons. A high factor all day sun cream, if required, should be applied before school, we do not allow this to be left in a child's school bag for health and safety reasons.



Transport

Peterborough Local Authority currently provides free transport from Maxey and Deeping Gate. Each child needs a bus pass and applications should be made via the Peterborough City Councils transport department.

<https://www.peterborough.gov.uk/residents/schools-and-education/school-transport>

Please note that there is no parking available on the school grounds unless you hold a Blue Badge. Please park with consideration for the local residents when you need to visit the school.

Parking is available on Church Street beyond the double yellow lines.

Onsite before and after school childcare

The Sunflower Seeds before and after school provision, offers working parents the opportunity of using this facility for all school age children. Many of our children attend this club, where a range of fun and stimulating activities are on offer daily.

Please contact Sunflower Seeds Pre-School for before and after school club provision.

Address: Church St, Northborough, Peterborough PE6 9BN

Phone: 01733 253685

Email: office@sunflower-seed.co.uk

Attendance

Northborough is a successful school and all children play a part in making it so. We aim for an environment that enables and encourages all members of the community to achieve excellence. For children to gain the greatest benefit from their education it is vital that they attend regularly and your child should be at school, on time, every day on which the school is open, unless the reason for the absence is unavoidable.

If your child is absent, please notify the school office by telephone or email (01733 252204 option 1 or office@northborough.peterborough.sch.uk (clearly state your child's name, class and reason for absence) each morning so that we know your child is safe. If we do not receive a message, we will contact you. The school is required to record any unauthorised absence and late arrivals. These will be noted on a child's end of academic year school report. All such information also has to be notified to the Local Authority.

Holidays in term time

Authorisation for leave during term time will not be granted, except in very exceptional circumstances, in line with Government guidelines. Please be advised that, in line with other Peterborough Primary Schools you may be issued with a fine from Peterborough City Council to those taking unauthorised absence.

A penalty notice may be issued if this request is denied. The fine will be payable **per child, per parent of £120 if paid within 28 days but reduced to £60 per child, per parent if paid within 21 days.**

Authorised absence will be granted.

Any leave of absence should be requested with a minimum of 48 hours' notice by completing a 'leave of absence form' available under 'forms' on the website or from the school office.



Medication in school

In order to accommodate any medical needs your child may have, parents must complete a confidential medical form giving details of any medication, treatment or other requirements. Where an Epipen, inhaler or other medication is needed, more specific details are requested. An Asthma UK card should be filled in and a spare inhaler provided. It is the responsibility of the parent to ensure that both the details and medication are kept up to date.

Where short term medication is needed during the school day, we are, in most circumstances, prepared to help with the administration of such medicines. However, medication and tablets should not be sent to school with a child. To avoid any misunderstanding, we ask that parents personally bring medicine to the school office and ensure that a form is completed, giving the precise details as to dosage.

Medical checks

The children are seen on occasions by the School Nurse or other member of the School Health Service for certain medical checks. Children who **need** to attend a dental or doctor's appointment during the school day must be collected from school by a parent.

Where possible we ask that appointments are made outside of the school day please.

Sickness at school

If your child becomes ill or has an accident at school, we will inform you immediately. Therefore, we do ask you to ensure that your child's emergency contact details are always up to date, so that we may reach you in emergencies. You should contact the school office in the first instance if your details change throughout the year.

If a child is not fit to take part in PE, games or swimming, a message should be sent directly to the school office, where it will be redirected to the class teacher.



Our outdoor
learning
environment

The Curriculum



The school is organised into three stages:

Foundation Stage

Key Stage 1

Key Stage 2

4-5 years old (Foundation Class)

5-7 years old (Years groups 1 and 2)

7-11 years old (Years 3 to 6)

At Northborough Primary School, we provide a secure, caring, challenging and stimulating environment. This offers every child the opportunity to flourish, with the aid of a carefully structured curriculum.

We believe children learn better, when they are encouraged to use their imagination and apply their learning to engaging contexts. Our curriculum provides lots of learning challenges throughout the academic year that require children to solve problems, apply themselves creatively and express their knowledge and understanding effectively across the curriculum.

Further information on the Primary National Curriculum can be found at:

www.gov.uk/government/publications/national-curriculum-in-england-primary-curriculum

Our long-term curriculum plans can be viewed on the schools website:

<https://www.northboroughschool.co.uk/> Home> Our school > Curriculum

Foundation Stage

Our Foundation (Reception) Class covers the Government's Early Years Foundation Stage Curriculum. This includes; communication and language; physical development; personal, social and emotional development; literacy; mathematics; understanding of the world and expressive arts and design.



At Northborough we will provide home packs to show parents various aspects of the curriculum and give details of how parents can best support their child in his or her learning. Alongside this, we also hold parent information evenings to introduce parents to the literacy, mathematics, phonics and reading that is taught in the Foundation Class.





At Key Stage 1 and Key Stage 2

English, Maths and Science are core subjects, with English and Maths being studied on a daily basis and Science according to the curriculum plan. In addition, your child will be introduced to Computing, History, Geography, Music, Art, Physical Education, Personal and Social Education, Music, a Foreign Language, Religious Education and Design Technology.

Maths

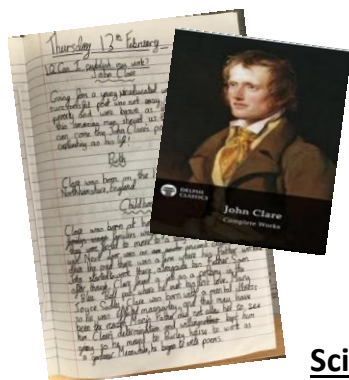
Within Key STAGE 1, we teach children to gain a sound basic knowledge of number, money and calculation, algebra, measurement, shape and space, time and data handling, enabling them to have good maths fluency that can be used in problem solving and reasoning.

During Key Stage 2 we use mathematic investigations, practical activities and interactive ICT programmes to develop understanding to greater levels.



English

Our learners will leave Northborough with the confidence and ability to read, write and communicate effectively and fluently, enabling the foundation for life-long learning. Children will work to the best of their ability and all children will view themselves as successful readers and writers. Children will use language effectively to learn, think, and communicate across the curriculum.



Science



Our increasingly technological world demands that we acquire appropriate skills if we are to take best advantage of future opportunities. We believe teaching science should promote curiosity, but also respect for the natural resources we all depend upon.

Within Key Stage 1 children explore and ask questions about physical processes, living things and materials. We then link these to simple scientific ideas. The children begin to consider evidence and

to evaluate if the test or comparison is fair.

Within Key Stage 2 children develop, mainly through practical work, observation, prediction, questioning, investigation, hypothesising, measuring, problem-solving and communication skills, which are crucial to science and transferable to other disciplines.





Computing and ICT



Each classroom has at least two desktop computers, the desktops complement the Chromebooks, laptops, Bee Bots and Tuff-cams currently in use in classrooms. Alongside computing lessons, children are encouraged to use the ICT resources in school whenever possible.

Each of the classrooms has an interactive whiteboard and speakers so that children are able to access digital media to support their learning across the curriculum. The school has an established e-safety policy and follows the computing programme of study. Children have access to many educational programmes, including Education City and Mathletics, which the children are able to access both in and out of school via the internet.

Sex Education

This is taught initially linked to Life Processes within science. We also have a comprehensive Personal and Social Development programme starting in the Foundation Stage and continuing through to the end of Year 6. A full policy on Relationships and Sex Education is available on our website.

Religious Education

This includes a daily assembly conducted on a non-denominational basis. We have strong links with the Parish Church of Northborough, and we regularly use the Church for major festivals. We also arrange for children to visit a Mosque and Gurdwara; to promote the children's understanding of other faiths and their membership of a multicultural city (a copy of our policy on Religious Education is available on request).

Physical Education

All children learn games, gymnastics, dance and swimming. We have regular coaching sessions in all areas of the PE curriculum, provided by the Youth Dreams Project, and compete regularly with other schools. We have a proud reputation in football and netball and hope to regain our title this year!

Music

All students learn about musical notation and have the opportunity to explore a range of musical instruments. We currently receive specific whole class music tuition from Peterborough Music Hub – a great experience for the children involved.

A charge is made for individual instruction with peripatetic teachers from JMP Music and Noise Music.

Art and Design Technology

Art is taught so children learn to respond and show critical appreciation of their own art and that of others. They will be introduced to old and new artists and understand how art and design has reflected and shaped our history and contributed to our culture and wealth. Children will learn to use a variety of media and techniques, benefiting from our inspiring outside environment. The introduction of careers and role models in this subject provides the children with an insight as to how these skills are used in a real life context.



History and Geography



These subjects are clearly linked through a particular topic/ theme study, but one or the other is emphasised at different terms and studied to a greater depth. The teaching of these subjects includes visits to Stibbington Environmental Education centre as well as interactive sessions when children are “in role” as a Roman, a patient being attended by Florence Nightingale or enjoying a residential visit to Derbyshire. Our “hands on curriculum” is further enhanced by visits to and from experts in a specific field, theatre group presentation and challenge days.



More Able Children

We deliver a wide- ranging curriculum, which challenges all children to extend their thinking and deepen their understanding. We also have close links with local secondary schools and performing arts and sports associations, which offer children the opportunity to rise to greater heights in their learning.

Special Needs

There can also be times when a child will need special support in order for them to be able to make progress. Northborough is proud that it welcomes and values any child, irrespective of their learning ability, and we are confident that our practices and expertise will continue to help children fulfil their potential. For further information, please refer to the Special Educational Needs Information Report on our school website. The school works in **close** partnership with parents, regularly communicating on the appropriate challenges and support being offered to their child.

Homework

Within Foundation, we encourage children to take their reading books home with them each day and their Home Learning books each week.

During Key stage 1 there will be regular homework assignments, including reading challenges, times tables, Mathematics and phonic work.

Key Stage 2 children are expected to practise reading and their times table on a regular basis, but additional homework is set dependant on the age and ability of the child concerned.

We host ‘Maths Impact Workshops’ this is an opportunity for you to work in school with your child and get a better understanding of how you can help support them with their learning at home. The children really love having an adult in school and we would ask that you make every effort to come yourselves or organise another adult to work with your child.

Whilst we welcome parents encouraging their children to strive for excellence in their homework, it is important that the children learn to be independent in their attempts to complete it, for this reason we would prefer a parent to talk to the class teacher about problems a child is having with homework, rather than do it for them.



Behaviour

At school, we have high expectations of the standard of behaviour of our children. We strive to create a community where everyone acts with courtesy and consideration to others at all times. Each year our School Council (made up of elected children from each of our year groups) consider the way they can get most benefit from their time at Northborough.

Northborough operates a consistent approach across the whole school to behaviour, whereby good behaviour is rewarded with praise, Class Dojo points and house Dojo gold coins.

There are also clear sanctions for use when necessary. De-escalation of inappropriate pupil behaviour by staff avoids low-level behaviours escalating and becoming more serious. When pupils are behaving in a way that is not appropriate, staff will use a range of strategies to support so that the pupil can get back on track without giving attention to the negative behaviour.

In the very unusual circumstances when problems cannot be resolved quickly by the class teacher, parents will be informed about the circumstances and asked to support the school in resolving any issues.

Restorative Justice

At Northborough Primary School, we also use restorative justice approaches to improve behaviour and build community.

Restorative approaches help develop a happier school where the focus is on learning not conflict. We endeavour to create a school community where every child feels safe and respected, enjoys coming to school and is confident that when things go wrong we will do everything we can to help put it right.

Restorative approaches encourage pupils to think about how their behaviour has affected others. It helps children to develop integrity, respect, responsibility and honesty.

Complaints Procedure

Any concerns expressed by parents and others about the school, the curriculum and any related matters will usually be discussed, and as far as possible, dealt with on an informal basis with the Class Teacher, Deputy Headteacher and Headteacher to begin with. It is only when concerns cannot be resolved that a formal complaints procedure comes into operation. If attempts to settle the complaint informally fail, then the complainant should set out the complaint in writing and submit it to the Clerk of the Governing Body c/o Northborough Primary School. When the complaint has been considered by the Governing Body, the Clerk will then notify the complainant of the outcome and any action taken.

Can you help in school as a parent?

We welcome any parents or carers, including grandparents, who would be willing to volunteer to help with school activities, e.g. cookery, reading, group activities, accompanying children on outings and visits etc. We also run a Reading Buddy system for people who want to come and read with children on a weekly basis. Currently, we are setting up a 'growing guardian' system to promote the use of our outdoor area. All helpers require an enhanced DBS check.

How do we communicate and share information with our families?



Communication between school and home

Teachers meet and greet parents and children at the classroom door at the start and end of the school day. If you have a quick question your child's teacher will be pleased to talk to you then. However, if you need a more detailed conversation please make an appointment to meet your child's teacher by contacting the school office.

During Foundation Stage, your child will have a Tapestry account which is an online learning journey between home and school. They will also have access to a Class Dojo account.

In Key Stage 1 and 2, the reading record books also move between school and home, and are a useful tool for simple communication.

We are proud of our online home to school platforms, Tapestry (Foundation only) and Class Dojo (EYFS to Year 6). More information can be found as follows:

<https://tapestry.info/parents-carers.html>

<https://www.classdojo.com/about/>

Each year there are two formal parent/teacher consultation sessions, in the Autumn and Spring Terms. These are meetings where your child's progress can be discussed in some detail. At the end of the school year, a report is written by the class teacher with an invitation to discuss any issues arising.

For parents of very able children and those with special needs the class teacher will instigate regular face-to-face meetings to look at progress.

Every year, we conduct research with parents to gauge what they think about the school, and what they would like to see us do in the future. We are always pleased to listen to your ideas.

Naturally, we hope that you are very satisfied with communication and with the education your child receives; however, should you have any concerns which cannot be satisfactorily handled through the methods outlined above, please talk to the Headteacher.

Half Termly Newsletter

All our class teachers prepare a newsletter with details of the term ahead including links to the curriculum, learning objectives and trips/visitors.

Whole School Monthly Newsletter

We produce a whole school newsletter once a month to share work and achievement across the school. Our PTFA and school Governors also provide an update.

Letters

As a school, we are endeavoring to be a paperless, opting to communicate electronically via ParentPay with parents and carers. Class teachers will communicate to parents via Class Dojo or Tapestry any curriculum or class updates.



How do we use electronic communication and email?

The school uses an email system called ParentPay, which enables correspondence to be emailed to parents and carers. All new parents and carers will receive activation details when your child starts school.

Parents and carers can write to the school at office@northborough.peterborough.sch.uk correspondence will then be forwarded to the staff concerned.

Tapestry

Children in Foundation have an on line learning journey which parents can access at home. Please complete relevant paperwork contained in your welcome pack.



Class Dojo

From EYFS your child will also have a Class Dojo account. When your child moves into Year 1 we will suspend their Tapestry account and continue with Class Dojo. This is the main schools communication platform that teachers and families use every day to build a close- knit school community sharing what is being learned in the classroom through photos, videos and messages. It is also the platform supporting remote learning, should there be a requirement to do so.



Website

Term dates, special events, class news etc can be found on the school's website. The website address is www.northboroughschool.co.uk

How do we communicate information in an emergency?

Emergency messages, for example during bad weather, will be sent via ParentPay and posted on our website.

How do I pay for things in school?

We are a **cashless** school; we have introduced a convenient way to pay for trips and school lunches online, using ParentPay a secure service. You will have a secure online account, activated using a unique username and password.

Extra-Curricular Activities

We have a rotating program of clubs, which include netball, football, tag rugby, gymnastics and cookery. Any after school club must be booked upon invitation via the school website.



Trips and Residential

At Northborough we are fortunate to be able to offer our children a variety of curriculum based and curriculum 'enhanced' activities in each school year. The table below will give you an overview of the costs by year group.



asked

Costs are reviewed annually; the costs are approximately what parents would be to pay.

Some of these are funded from the school budget and for others we appreciate a voluntary contribution towards the cost. We place a high value on our residential visits (Years 4, 5 and 6) and notify parents well in advance of the expected cost. We offer a payment scheme which allows parents to spread the cost over a number of months. The Headteacher is always happy to discuss individual needs and we do our utmost to involve all children in these visits.



In previous years the activities of our Parent Teacher Association (who organise a series of money raising events) have allowed us to subsidise some of these activities. PTFA fund raising also contributes to providing the "extras" that enhance the children's experience such as extra playground equipment. We continue to be indebted to the work of these parents, and we encourage parents of children new to the school to get involved with our PTFA.

Will there be School Photographs taken?

Individual photographs will be taken in the Autumn Term and class photographs will be taken in the Spring Term. Parents and carers will have the opportunity to purchase a package of photographs.

The school utilises photography and video clips of the children on a regular basis, please read and sign the parental permissions of the new student form.

Secondary Education

Parents with children in Year 5 will start to consider what Secondary School their child should attend. The Local Authority issue comprehensive details of the procedure to follow, and local secondary schools hold taster evenings for parents and children. Most of our pupils go on to Arthur Mellows Village College, in Glinton, The Deepings School and Bourne Grammar School.

We enjoy an excellent relationship and good communication with the aforementioned schools.

Ofsted

The school is subject to inspection by the Office for Standards in Education (OFSTED) and the latest report, from December 2017, can be found on our school website <https://www.northboroughschool.co.uk/> [Menu> Our school> Ofsted]