



**Policy: Charging and Remissions**

Ratified: 06.11.17

Review Date: 05.11.20

(Every 3 years)

Stat Policy

## **Policy on Charging and Remissions**

### **1 Introduction**

- 1.1 The headteacher and Governing Body recognise the value of providing a wide range of experiences and opportunities to enrich and extend our children's learning and to contribute to their personal development. At Northborough School we aim to promote and provide such experiences thorough both a broad and balanced curriculum and additional optional activities.
- 1.2 No charge is made for any activity undertaken as an essential part of the National Curriculum.

### **2 Voluntary contributions**

- 2.1 When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents and carers to contribute to the cost. All contributions for day trips and visits are voluntary and if we do not receive sufficient voluntary contributions, we may cancel a trip. For residential visits, please see below.
- 2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents and carers have a right to know how each trip is funded, and the school provides this information on request.
- 2.3 The following is a list of additional activities, organised by the school, which require voluntary contributions from parents and carers. These activities are known as 'optional extras'. This list is not exhaustive:
- visits to museums;
  - sporting activities which require transport expenses;
  - outdoor adventure activities;
  - visits to or by a theatre company;
  - musical events;
  - school trips;
  - transport

### **3 Residential visits**

- 3.1 If the school organises a residential visit we make a charge for the travel expenses, board and lodging and the entrance fees and prices of activities. Parents of children who receive the Pupil Premium are offered the option to make a reduced payment. Payment is required for a child to attend a residential visit.

#### **4 Music tuition**

- 4.1 All children study music as part of the normal school curriculum. We do not charge for this.
- 4.2 There is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by peripatetic music teachers. The agreement is between the provider and the parent and a charge is made by the provider for these lessons. We give parents and carers information about additional music tuition at the start of each academic year.

#### **5 Swimming**

- 5.1 The school organises swimming lessons for children in Years 3 and 4. These take place in school time and are part of the National Curriculum. We make no charge for this activity, but we do ask for a voluntary contribution from parents and carers to cover the cost of transport. We inform parents and carers when these lessons are to take place, and we seek the written permission of parents or carers for their children to take part.

#### **6 Clubs.**

- 6.1 The school offers a wide range of clubs. Where the club is offered by a provider other than a member of the school staff, there may be a charge made for the sessions. Parents will be notified of this by the provider.

#### **7 Monitoring and review**

- 7.1 This policy is monitored by the governing body, and will be reviewed every three years or earlier if necessary.